



## E0212 Hazard Mitigation Assistance: Developing Quality Application Elements

### Course Dates:

June 23–26, 2025

### Course Location:

National Disaster & Emergency Management University (NDEMU); National Emergency Training Center (NETC); Emmitsburg, Maryland

### Travel Dates:

June 22 and June 27, 2025

### Course Length:

4 days

### Course Description:

The purpose of this course is to educate participants in the process of developing quality mitigation planning and project grant application elements for the Unified Hazard Mitigation Assistance (HMA) grant programs.

### Course Goal:

Upon successfully completing the course, the participants will be able to: describe HMA programs that fund mitigation activities, planning, planning-related activities, and projects; explain mitigation concepts; identify eligible mitigation activities; identify the steps of completing capability and capacity-building subapplications (including planning); and describe the process for completing project subapplications.

### Target Audience:

This course is intended for state and tribal mitigation staff and FEMA staff assisting State Unified HMA staff, reviewing applications or monitoring grant awards, and local jurisdictions, tribal governments, non-profit organizations, and public or private sector organizations that offer

consulting services to Unified HMA grant applicants. Secondary audience includes tribal liaisons, Mission Support personnel, Grants Program Directorate staff, and fiscal managers.

### Prerequisites:

Starting October 1, 2024, completion of the IS-0013: EMI Conduct and Behavior Course will be compulsory before participating in any NDEMU training at the NETC Campus. It's important to note that this course and exam are not required annually; they only need to be completed once. This course will be treated as a mandatory prerequisite for all courses.

The course can be found at: [FEMA - Emergency Management Institute \(EMI\) Course | IS-13: EMI Conduct and Behavior](#); and

- IS0393.b, Introduction to Hazard Mitigation

### Continuing Education Units (CEUs):

2.8 CEUs

### To Apply:

Go to the [National Emergency Training Center Online Admissions Application](#).

### Notice to Applicants for NDEMU, formerly EMI, Courses:

Individuals applying for NDEMU classes will be required to register using the FEMA Student Identification (SID) number.

### How do I obtain my FEMA SID number?

**Step 1:** To register, go to:

[FEMA Student Identification System](#).

**Step 2:** Click on the "Register for a FEMA SID" button on screen.

**Step 3:** Follow the instructions and provide the necessary information to create your account.

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**Application Review:**

To be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

**Request for Accommodation:**

If you require a reasonable accommodation (sign language interpreters, Braille, CART, etc.), please make the request no later than 15 days prior to the class start date. When making any requests, please provide details on the accommodation; however, DO NOT include medical or other personal information that is protected under the Privacy Act of 1974 or the Health Information Privacy Protection Act (45 CFR Part 160 Subparts A and E of Part 164). Last-minute requests will be accepted; however, they may not be possible to fulfill. Please indicate any requests as part of your admissions application. Any additional questions should be directed to NETC Admissions by email at [netcadmissions@fema.dhs.gov](mailto:netcadmissions@fema.dhs.gov).

**Application Selection Criteria:**

To be evaluated for admission into this course, please refer to the Target Audience above and indicate how you meet the requirements based upon your position and experience.

**Travel and Housing Information:**

[Welcome Package](#)

**NDEMU Point of Contact:**

For additional information, contact the EMI Mitigation Branch at:  
[FEMA-EMI-MIT@fema.dhs.gov](mailto:FEMA-EMI-MIT@fema.dhs.gov).

# TRAINING OPPORTUNITY